



Riyadh Office: +966 55 517 7076
Jeddah Office: +966 50 222 8834
www.insightss.co info@insightss.co



Crisis Management Plan

Proactively prepare for potential crises rather than reacting haphazardly

Insights crisis management plans are crucial for organizations in the UAE to successfully deal with unanticipated disasters, as these crises can affect income, reputations, and operations. The main goal in this case is to limit harm and return to normal activities as soon as possible. If they do not have a plan in place, they may make poor judgments that compound the problem. Our crisis management plan strengthens a organization's ability to deal with the immediate and long-term consequences of a uncertain events.

Building Blocks of Crisis Management Plan



01

Risk analysis

Detecting future crises and estimating their likelihood and impact on the organization as it is the foundation for the entire strategy

02



Command Chain

Developing an organizational chart for crisis management strategy so it is obvious who has final authority and how the crisis reporting process works

03



Response Action Plan

Conducting thorough preparation regarding how the organization would react to various circumstances. As part of this planning, responsibility for each task is assigned

04



Internal Communication Plan

Designing a plan for internal communication among crisis management team members, including backup communication channels

05



Resources

Assessment of resources such as union contracts, facility maps, timetables, flowcharts of critical processes and procedures, supplier contracts, and benefit information.

06



Training

To stay current, an Insights Training regime is provided. Training will help the crisis team become acclimated to their specific responsibilities and how to work together. Tabletop

07



Review

Creating a systematic review mechanism to prepare regular check-ins on the organization's plan

Need for Crisis Management Plan

Most organizations began with the primary objective of producing money. However, there are times when an unexpected calamity could halt this goal. In this case, a crisis management strategy (CMP) can assist in responding efficiently to unforeseen crises, detecting and mitigating potential risks, minimizing harm to reputation, finances, and operations, and allowing clear communication with internal and external stakeholders.

Here Insights team of experts create comprehensive crisis plans/strategies assisting you in mitigating organization, environmental, man-made, and technology risks including everything from assessing the impact on your organization to developing and testing a complete plan.

When do organization require CMP

Although it is impossible to forecast every crisis, the organization can classify different sorts of crises into generic categories and develop plans based on possible outcomes. Several significant crisis management situations include:

- ✔ Financial loss: If your organization experiences a financial setback, you may need to file for bankruptcy or fire staff.
- ✔ Technology failure: If there is a problem with the technology, your clients can be without access for a while.
- ✔ Natural disaster: You can prepare for some natural disasters based on where you're located. For example, if your organization is in the southeastern United States, you can create a crisis plan for hurricanes that involves evacuations, customer communication, disaster recovery, and more.
- ✔ Operational changes: While it may not seem like a traditional crisis, organization should have a plan in place to prepare for an unexpected major shift in leadership. Additionally, organization's operations process may be affected if you have to lay off a lot of employees, and the public may need to know.
- ✔ Organizational mishap: It's possible that your organization could be accused of wrongdoing or misconduct. In this circumstance, you'll need a plan for how to react.

Approach & Methodology for CMP

While plans may appear sound on paper, their effectiveness during an incident hinge on comprehensive testing in real operational scenarios, incorporating and applying experiences gained. To enhance Organization Continuity Planning's (BCP) visibility and efficiency, it's imperative for stakeholders to have a thorough grasp of core procedures. Our role is to enhance your client experience by ensuring these enhancements are both pragmatic and sustainable.



The CMP should be dynamic, adapting to changes in your organization and the threat environment. Regular assessments and updates are crucial to ensure its ongoing effectiveness, with open communication to prevent future misunderstandings among stakeholders. Insights' approach to crisis management planning:

- ✔ Form a Crisis Management Team (CMT) to identify key individuals within the organization who will be members of the CMT, such as senior executives, department heads, legal advisors, public relations experts, and IT specialists, and assign them the responsibility for which they are qualified to avoid future calamity.
- ✔ Define clearly objectives and Scope of your crisis management plan, including what types of crises it will address and what the desired outcomes are.
- ✔ Ranking the identified risks and evaluating their possible effects on operations are important steps in identifying potential crises and analysing their likelihood and impact on the organization. Also creating methods to lessen these dangers is also important. To guarantee a thorough awareness of the organization's risks, establish detailed communication standards for both internal and external stakeholders, defining accountable parties, necessary information, and communication channels.
- ✔ Prepare response strategies for varied scenarios, develop unique responses. These plans should include a breakdown of roles and responsibilities, crisis response procedures, necessary resources, and any tools or equipment. Regularly Review and update the crisis management plan to account for organizational changes, new risks, and the lessons you've learned from past mistakes. Regularly test and evaluate the crisis management plan using simulated situations or tabletop exercises. Analyze the plan's success and make any necessary adjustments.

Why Insights

Insights leads the way in CMP development, ensuring smooth implementation and enduring crisis preparedness. We strive to fortify organizations against catastrophes, partnering closely with leadership to define cost benefits and provide tangible value. Our approach seamlessly integrates with your ongoing operations, minimizing disruption.

We focus on integration in order to:

- ✔ When a crisis happens, a CMP enables organizations to respond swiftly and efficiently, limiting damage and assisting in bringing the situation under control as soon as possible.
- ✔ Organizations with a CMP in place can better handle communication and public relations during a crisis, protecting their reputation and sustaining stakeholder trust.
- ✔ The CMP guarantees that resources, both human and material, are used efficiently, reducing waste and allowing for a more effective crisis response.
- ✔ A CMP that incorporates legal and regulatory considerations assists organizations in navigating legal issues during a crisis and avoiding potential liabilities.